

सत्यमेव जयते

**OFFICE OF THE Sr. Dy. ACCOUNTANT GENERAL (A&E), SIKKIM,**  
**GANGTOK**

No. 30/EDP/IAAD-NET/2015-16/

Dated :12.12.2017

**NOTICE INVITING TENDER**

THE OFFICE OF THE Sr. Dy. ACCOUNTANT GENERAL (A&E), SIKKIM, GANGTOK, invites sealed quotations from authorized firms willing to repair and replacement of the Computer Networking Systems as per the details on Annexure I of this Tender Notice on **Single bid system.**

The vendors may quote their rate as comprehensive one including replacement of all defective network components and Service charges.

Sealed quotations duly filled in the specified proforma addressed to:

**Sr. ACCOUNTS OFFICER (EDP)**  
**OFFICE OF THE Sr. Dy. ACCOUNTANT GENERAL (A&E), SIKKIM,**  
**LEKHA PARIKSHA BHAWAN, DEORALI, GANGTOK - 737102**

must reach latest by **3.00 PM on 20<sup>th</sup> December 2017.** The sealed quotations should be super scribed as '**QUOTATIONS FOR REPAIR AND REPALCEMENT OF COMPUTER NETWORKING**', and should reach this office by the stipulated date and time.

The Bids shall be opened by the Purchase Committee of THE OFFICE OF THE Sr. Dy. ACCOUNTANT GENERAL (A&E), SIKKIM, GANGTOK, on 20<sup>th</sup> December 2017 at 4.00 PM in the presence of such bidders who may wish to be present.



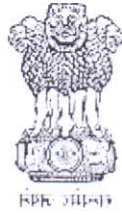
The Competent Authority reserves the rights to reject any or all the quotations without assigning any reason whatsoever and to alter the number of each item as may required by this office.

  
Accounts Officer/EDP

Enclosures:-

1. Annexure – I - (General terms and Conditions of Tender)
2. Annexure - II (a) (Scope of work)
3. Annexure – II (b) (Item Description)
4. Annexure - III (Tender Application)
5. Annexure - IV (Under taking by the bidder)





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**Annexure-I  
General Terms and Conditions of the Tender**

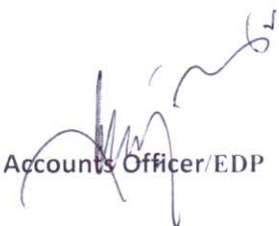
1. 1) The sites can be inspected on any of the working days between 10.00 AM to 4.00 PM till the closing of the bids.
2. The tenders must enclose adequate document to prove their authorization claims and if not, the Deputy Accountant General (A&E), Sikkim, Gangtok reserves the right to accept or reject tenders of these agencies. The decision of the Deputy Accountant General (A&E), Sikkim, Gangtok regarding this will be final and shall be binding of the tenders.
3. The Rate both in words and figure without any corrections or over writing should be quoted in Annexure II of each individual item separately. Any over writing or re-writing or corrections if any should duly countersigned by the authorized signatory of the firm.
4. Bank Guarantee at 5 % of total value from any nationalized bank must be submitted by the successful bidder. The validity of the Bank Guarantee must be for 6 (six) months starting from the date of submission of the bids. The Bank Guarantee shall be in favour of **the Pay and Accounts Officer, Office of the Sr.Dy.Accountant General (A&E), Sikkim, Gangtok.**
5. The firm must have at least two years' experience in maintenance work for Govt. Organization/PSUs/Pvt firms. Performance certificates from at least one such existing client must be attached.
6. The firm must have expertise to provide maintenance of computer networking and its peripherals of various brands/make specially Dlink, Cisco, HP, HCL etc.
7. The successful tenderer will be required to do the work for a period of one year as warranty from the date of completion of work with the Dy. Accountant General (A&E), Sikkim, Gangtok.  
The firm entrusted with the work will have to do the work at the approved rates. If for any reason, the firm is not able to do so, the work will be got done from some other firm/open market and the expenditure incurred on such repairs shall be recovered from the contractor deducted from Guarantee Bond as in the case may be.

8. The systems shall be inspected by the successful tenderer. The firm will not be allowed to charge any extra amount for repair/replacement, if any after the finalization of Contract work.
9. The tenderer should submit his offer in an envelope with superscription "Tender for the Computer Networking" (Supporting documents) and be submitted to

Sr. ACCOUNTS OFFICER (EDP)  
OFFICE OF THE Sr. Dy. ACCOUNTANT GENERAL (A&E), SIKKIM,  
LEKHA PARIKSHA BHAWAN, DEORALI, GANGTOK - 737102

14. Every page of tender should be serially numbered and signed with seal by the tenderer
15. The right to accept or reject whole or part of the tender or all tenders without assigning any reasons thereof is reserved by the Dy.Accountant General (A&E), Sikkim, Gangtok.



  
Accounts Officer/EDP



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ANNEXURE-II  
SCOPE OF WORK /BILL OF QUANTITY / PRICES QUOTES

SI No	Particulars of Items	Brand (specify)	Qty (Nos.)	Quoted Unit Rate (Rs.)	Quoted Amount (Rs.)
	Service Tax + Surcharges + Cess (%)				
	Grand total in Rs.				
	(Rupees in words)				

**Instructions:**

1. The 'Eligible Lowest Bidder' shall be selected based on lowest prices for each line item quoted by the participant bidder
2. The prices should be free from over-writing/corrections etc. failing which the bids shall be summarily rejected.
1. Warranty of the product should be indicated

Date:

Place:

(SIGNATURE OF BIDDER)

(OFFICIAL SEAL)  
FULL NAME & DESIGNATION



