



कार्यालय वरिष्ठ उप-महालेखाकार (ले० एवं ह०) सिक्किम
लेखापरीक्षा भवन, देवराली, गान्तोक-७३७ १०२

OFFICE OF THE SR. DY. ACCOUNTANT GENERAL (A&E) SIKKIM
Lekhapariksha Bhawan, Deorali, Tadong, Gangtok - 737 102

No: EDP/Misc-Purchase/16-17/29

Dated :29.08.2017

M/s

SHORT NOTICE INVITING TENDER

Sealed Quotations are invited by Office of the Sr. Deputy Accountant General (A&E), Sikkim, Gangtok for the purchase of Desktop Computer, Printer, Laptop & Scanner, as per the quantity placed below and detailed specification placed in Annexure. The quotation should be submitted in two bid system.

- Technical bid consisting of all technical details alongwith commercial terms and conditions: and
- Financial bid indicating item-wise price for the items mentioned in the technical bid.

Sl.No.	Item Description	Make Preference	Qty.	Specification
1.	Desktop Computer i5	HP	10	Annexure – 1
2.	HP LJ Pro M12A Printer	HP	3	Annexure – 2
2.	Laptop i5	HP	1	Annexure – 3
3.	Scanner	HP	1	Annexure – 4

The technical bid and the financial bid should be sealed by the bidder in separate covers duly superscribed as "Technical Bid" and "Financial Bid" respectively and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed as "Quotation for supply of Desktop Computer, Printer, Laptop and Scanner"

The Quotation addressed to *the Deputy Accountant General, Office of the Sr. Dy. Accountant General (A&E), Lekha Pariksha Bhawan, Deorali, Gangtok – 737102* should reach this office on or before 11.09.2017 by 4.00 PM. Details of tender shall also be available on this office website <http://www.agskm.cag.gov.in>. The quotation will be opened on the same date at 5.00 PM. The bidders who like to be present at the time of opening of quotation may present either themselves or through their authorized representative at the time and date noted above.

Technical bid should include :

- Full details of the bidder viz. Name & Address of the bidder firm, Telephone No. Fax/Mobile number/e-mail id etc (**Annexure – A**).
- Brand name, Model Number, Rating (if any), Technical specification & features of Desktop Computer, Printer, Laptop & Scanner.
- Guarantee/Warranty period of the items to be supplied.
- Documentary proofs of authorized dealer/supplier of the brand quoted.
- Self declaration stating that the firm has not been black listed by any Government Department/Organisation as on date of submission of the Quotation/Bid and that the documents furnished are true and authentic (**Annexure – C**)

Financial Bid should include :

- Specific and Separate rate item-wise
- Price quoted break up on unit rate of each item, quantity wise also
- Grand Total for the quoted items (**Annexure – B**)
- The quoted rate should be mentioned in both figures and in words.

The technical bids shall be opened by the Purchase Committee at the first instance and evaluated. At the second stage, financial bids of only the technically acceptable offers shall be opened for further evaluation.


Bid Security (EMD) : A Demand Draft, amounting to Rs.5,000/- drawn in favour of Drawing & Disbursing Officer, O/o the Sr. Dy. Accountant General (A&E), Sikkim, from any nationalized bank must be deposited by bidders along with their duly filled up bidding documents as EMD. Bidders who are registered with the Central Purchase Organization, National Small Industries Corporation (NSIC) are exempted from furnishing EMD. The Demand Draft produced should be valid for a period of forty five days beyond the last date of submission of Bid/Tender/Quotation.

Performance Security : Successful bidder shall produce a Bank Guarantee or Demand Draft drawn in favour of Drawing & Disbursing Officer, O/o the Sr. Dy. Accountant General (A&E), Sikkim, from any nationalized bank, amounting to five per cent of the contractual/payable amount, as Performance Security. The Performance Security should remain valid for a period of Sixty days beyond the date of completion of all contractual obligations of the supplier including guarantee/warranty obligations.

Terms and Conditions :

- Items quoted should be of the preferred make and specification only.
- Rate should be quoted on per item and quantity wise.
- Grand Total Amount quoted should include or mention Taxes, handling charges, transportation charges etc, specifically.
- Necessary warranty clause (for 1 year and 3 years comprehensive) on item should be clearly mentioned.
- Items with fully uploaded operating system and required programmes should be handed over at EDP Cell (2nd Floor) of Lekha Pariksha Bhawan, without any extra charge.
- Payment shall be made only after delivery of all items in full quantity, as per the specification.
- This office reserves the right to postpone and/or extend the date of receipt/opening of Quotations.
- This office also reserves the right to accept/reject any bid and to cancel the bidding process at any time and reject all bids, at any time prior to placement of order, without thereby incurring any liability.
- Quotation submitted without fulfilling any of the condition in the tender document shall be summarily rejected.




30/8/2017
Sr. Accounts Officer/EDP

Technical Specification of Desktop Computer

Sl.No.	Parameter	Specification
1.	CPU	Intel Core i5-6700/any other processor with performance rating of SPEC CPU2006 average of at least 165 (with 60% of SPECint_rate_base2006 plus 40% of SPECfp_rate_base 2006 scores) or higher
2.	Chipset	Intel Q8 series
3.	Bus Architecture	3 PCI (PCI/PCI Express) or more
4.	Memory	8 GB 2133 MHz DDR4 RAM with 32 GB Expandability
5.	Hard Disk Drive	1 TB
6.	Monitor	19" TFT/LED Digital Colour Monitor TCO-05 certified.
7.	Keyboard	104 keys.
8.	Bays	4 Nos. Or above.
9.	Ports	6 USB Ports or more (at least 2 USB with 3.0), 1 Display port/VGA Port, audio ports for microphone and headphone in front.
10.	Cabinet	Mini Tower/Tower
11.	DVD Writer	24X or better DVD RW Drive
12.	Networking facility	10/100/1000 on board integrated Network Port with remote booting facility remote system installation, remote wake up, TPM enabled 1.2 chip using any standard management software.
13.	Operating System	Windows 10 or higher preloaded with media and Documentation and Certificate of Authenticity.
14.	Power Management	Screen Blanking, Hard Disk and System Idle Mode in Power On, Set up Password, Power supply SMPS Surge protected.
15.	Preloaded Antivirus Software	Microsoft Security Essentials.



